



## Consulate General of India Birmingham

Application form for PIO Card: (a) first time grant, (b) renewal after expiry, and  
(c) Reissue in lieu of lost/damaged PIO card for people of Indian origin  
(To be filled in duplicate) (Tick as applicable)  
Website: [www.cgibirmingham.org](http://www.cgibirmingham.org)

Please affix  
recent Passport  
size Photograph

**Note:** Please fill the form in **CAPITAL LETTERS** using **BLACK INK**. All dates should be entered in DD/MM/YYYY format. **Please ensure that all sections are complete.**

1. (a) Name of the Applicant: \_\_\_\_\_  
(b) Surname at birth (if any): \_\_\_\_\_  
(c) Other Names (where applicable): \_\_\_\_\_  
(d) Date of Birth: \_\_\_\_\_  
(e) Place of Birth: Town: \_\_\_\_\_ City: \_\_\_\_\_ Country: \_\_\_\_\_
2. (a) Father's Name: \_\_\_\_\_  
Place of Birth: \_\_\_\_\_ Present Nationality: \_\_\_\_\_  
Previous nationalities: \_\_\_\_\_  
(b) Mother's Name: \_\_\_\_\_  
Place of Birth: \_\_\_\_\_ Present Nationality: \_\_\_\_\_  
Previous nationalities: \_\_\_\_\_  
(c) Spouse Name: \_\_\_\_\_  
Place of Birth: \_\_\_\_\_ Present Nationality: \_\_\_\_\_  
Previous nationalities: \_\_\_\_\_
3. (a) Present Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Ph. No. \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
(b) Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Ph. No. \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
(c) Address in Indian (verifiable): \_\_\_\_\_  
\_\_\_\_\_  
Ph.No.: \_\_\_\_\_ Fax: \_\_\_\_\_
- (d) Profession/Occupation: \_\_\_\_\_
4. Business/Office address: \_\_\_\_\_  
\_\_\_\_\_  
Ph. No.: \_\_\_\_\_ Fax: \_\_\_\_\_
5. Sex: Male/Female: \_\_\_\_\_ 6. Marital Status: Married/Unmarried: \_\_\_\_\_
7. Nationality (at the time of birth): \_\_\_\_\_
8. (a) Present Nationality (if different): \_\_\_\_\_ (b) Date on which acquired: \_\_\_\_\_
9. Passport Particulars of the applicant:  
(a) Passport number: \_\_\_\_\_ (b) Date of issue: \_\_\_\_\_ (c) Date of Expiry: \_\_\_\_\_  
(d) Country which issued the passport \_\_\_\_\_ (e) Place of issue: \_\_\_\_\_  
(f) Any visible Distinguishing Marks: \_\_\_\_\_

10. Do you hold Dual Nationality? Yes/No

If `yes` please give details below:

Passport No.: \_\_\_\_\_ Date of Issue: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_

11. Have you held any nationality other than present one? Yes/No If `yes` please give details below:

Name of country: \_\_\_\_\_ Date from: \_\_\_\_\_ Date to: \_\_\_\_\_

12. Have you or your parents or grand parents or great grand parents held Indian passport? If `yes` please give details below:

Name(mention relationship)	Passport Number	Date of Issue	Date of Expiry	Place of Issue

(Please enclose photocopies of relevant documents)

13. Have you ever been refused Indian passport/travel document/visa for visiting India?

If yes, please give details of place and date of application, purpose, reasons for refusal etc.

14. Were you or your parents or grant parents born and were resident in territories falling in present day Pakistan and Bangladesh. If yes, please give the following details:

Name (mention relationship)	Date of Birth	Place of Birth	Nationality held	Passport No.	Date of Issue

**(Note:** If you are applying as the spouse of a citizen of India or a person of Indian origin, please mention if your parents, grand parents or great grand parents were born and were resident in territories falling in the present day Pakistan and Bangladesh. If yes, their full particulars including date & place of birth, proof of residence, nationalities held and passport details (previous & present) may be given on a separate sheet which should be signed by applicant and dated)

15. Details of previous PIO Card (wherever applicable):

PIO Card No.: \_\_\_\_\_ Date of Issue: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_ Place of Issue: \_\_\_\_\_

16. Name and complete addresses of two persons living in India known to the applicant:

Name of the Referee:	1.	2.
Complete postal address		
Telephone No. (with dialling code)		

**17. Payment details:**

Mode: (cash/Draft/Postal Order) \_\_\_\_\_ Amount: \_\_\_\_\_

Draft/Postal Order Number: \_\_\_\_\_ Date: \_\_\_\_\_ Place: \_\_\_\_\_

**Two specimen signatures of the applicant**

(Thumb impression in case of minor applicants who cannot sign. Left thumb in case of male and right thumb in case of female):

**DECLARATIONS**

I hereby declare that the above statements are true to the best of my knowledge and belief.\*

**Date:** \_\_\_\_\_

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**Signature of the applicants**

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1. Please enclose originals of all relevant documents and passports substantiating your claim as a person of Indian origin.
  2. Other than the affixed photograph on application, please enclose one more recent passport size photograph.
- Furnishing of false information will result in summary rejection of the application.

**Notes:** (i) Acceptance of application form does not confer any right on the applicant to the PIO card.  
(ii) Expression `INDIA' would include as given in sub-section (1) of the section 311 of the Government of India Act 1935 British India, together with all territories of any Indian ruler, the tribal areas and any other territories which were part of India.

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## **Important Instructions to the Applicants**

### **1. Documents required**

Following documents along with photocopies of the relevant pages, are to be submitted along with the application form for obtaining PIO card.

- (a) Current UK (valid) passport to prove your foreign nationality in original.

### **Documents as evidence of Indian Origin**

(b) Surrender of Indian Passport Certificate of applicant or of parents/grandparents.

(b) Photocopy of Indian Passport of applicant or of parents/grandparents.

OR

(d) Acknowledgement letter from British Home Office confirming possession of Indian passport in respect of applicant or of parents or of grandparents.

OR

(e) Domicile certificate issued by a State Government in India in favour of applicant or of parents/grandparents.

If none of the above primary documents are available to prove Indian origin, the following secondary documents may be adduced: birth certificate showing place of birth as in India, education certificates such as matriculation certificate, voters identity card, ration card, income tax PAN card, employee identity card issued by Government of India or a State Government or a body incorporated in India, property documents to show ownership of property in India etc. It is relevant to mention that this is not an exhaustive list of documents to prove applicant's Indian origin. It is also clarified that any single document other than Indian passport or domicile certificate issued by a State Government in India can be accepted as sufficient proof of applicant's Indian origin. Therefore, applicant is advised to adduce as much secondary evidence as possible.

OR

A nativity certificate issued by the District Magistrate. [Application form can be downloaded by clicking here.](#) A nativity certificate should be certified in the prescribed manner and format. [Please click here to download the certificate format.](#) The Consulate would entertain nativity certificate issued by a village level officials such as a Sarpanch/Lambardar/Chowkidar and attested by a local Magistrate such as a Tehsildar provided name, address, contact telephone number and photos of the issuing and attesting officials are clearly available on the certificate. The photo of the applicant too should be affixed on the nativity certificate and attested by the certifying official. .

**All applicants who are India born and/or held an Indian passport or are applying on the basis of parents/grand parents/great grand parents who were India born and/or held Indian passports compulsorily need to surrender their Indian passports and obtain a surrender certificate thereof. Production of such surrender certificate of Indian passport would be necessary before extending PIO card service.**

2. Those applying as spouses of persons of Indian origin should submit original passport and PIO card of the spouse along with original marriage certificate along with two photocopies of each. In such cases the marriage period should not be less than two years.

3. Thumb impression in case of minor applicants who cannot sign is required. Left thumb in case of male and right thumb in case of female.

4. One recent passport size photograph of the applicant be affixed on the application and enclose one more recent passport size photograph.

5. A self addressed special delivery envelope may be submitted, in case the PIO card is required to be sent by post.

6. Fee is required to be paid in cash or bank draft or postal orders payable to the **Consulate General of India, Birmingham**. Payment by cash is only accepted at the counter and never by post. Credit/debit cards are also not accepted.

7. Fee for miscellaneous services (endorsement of new passport, change of name, etc.) is £ 9.00. [Click here to download application form for miscellaneous services.](#)

8. Fee for lost or damaged PIO card, where new PIO card is required to be issued, is £ 72.00. Application form for this is the same as the one required for applying for a new PIO card. [Click here to download application form for issue of new PIO card.](#) The applicant may need to be interviewed before a new PIO card is issued in lieu of the lost one.

9. **Method of application:**

Completed applications and relevant documents can be submitted in person at the Consulate between 0930 – 1230 hrs during any working day.

Alternatively, the applications can be sent by post to The PIO Section, Consulate General of India, 20 Augusta Street, Jewellery Quarter, Hockley, Birmingham B18 6JL. Postal applications should be sent only by Royal Mail Special Delivery. For return of the documents and PIO card, postal applications should invariably be accompanied by a self-addressed Royal Mail special delivery envelope.

10. **Processing Time:**

Processing of the applications normally take 18 working days in cases of applications received at the counter and 21 working days in case of applications received by post from the date of receipt of the application. Certain cases may take more time.

11. **Benefits of PIO card:**

- A PIO card holder does not require a visa to visit India for 15 years from the date of issue of PIO card.
- He/she is exempt from registration if his/her stay does not exceed 6 months in India. When the stay exceeds 6 months, he/she shall have to register within 30 days with the local FRRO/FRO.
- He/she shall enjoy parity with NRIs in respect of facilities available to the latter in economic, financial and educational fields, except in matters relating to the acquisition of agricultural/plantation properties. These facilities include:
  - (a) Acquisition, holding, transfer and disposal of immovable properties in India.
  - (b) Admission of children in educational institutions in India under general category quota for NRIs, including medical and engineering colleges, IITs, IIMs etc.
  - (c) Various housing schemes of LIC of India, State Governments and other Government agencies.
  - (d) They can open bank accounts in India, which will be at par with rupee accounts.
  - (e) All future benefits that would be extended to NRIs would also be available to the PIO card holders.

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